



MBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE THULAMELA MUNICIPALITY					
BID NUMBER:	57/2023/2024	CLOSING DATE:	04 APRIL 2024	CLOSING TIME:	11:00 AM
DESCRIPTION	THREE (3) YEARS NETWORK MAINTENANCE				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7). BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
OLD AGRIVEN BUILDING					
THOHOYANDOU					
0950					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT ☐ Yes ☐ No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? ☐ Yes ☐ No [IF YES, ANSWER PART B:3]		
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	FINANCE		CONTACT PERSON	MR DAVHULA K	
CONTACT PERSON	MUDZILI TP		TELEPHONE NUMBER	015 962 7718	
TELEPHONE NUMBER	015 962 7629		FACSIMILE NUMBER	015 962 7731	
FACSIMILE NUMBER	015 962 4020		E-MAIL ADDRESS		
E-MAIL ADDRESS	mudzilip@thulamela.gov.za				



MBD1

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B.3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



THULAMELA MUNICIPALITY

INVITATION TO BID

THREE (3) YEARS NETWORK MAINTENANCE

Thulamela Municipality invites prospective service providers for provision of the following service:

BID NUMBER	DESCRIPTION	NON-REFUNDABLE BID PRICE	CONTACT PERSON	EVALUATION CRITERIA
NO: 57/2023/2024	Three (3) years network maintenance	R3.00 per page or can be downloaded from Thulamela website (www.thulamela.gov.za) for free	Mr Davhula K. (015 962 7718) and/or Mr Mudzili T.P. (015 962 7629)	80/20 preference points system and functionality

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) at a **non-refundable bid price of R3.00 per page** as from **29 February 2024** or can alternatively be downloaded from Thulamela website (www.thulamela.gov.za) for free. The tenderer(s) should also download SCM forms that are found in the SCM-FORMS sub folder on the website and complete as part of the Bid documents.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission won't be accepted.

Interested service providers will be expected to submit the Bid documents with the following compulsory requirements.

- ❖ Tax Compliance Status Letter or Tax Compliance Pin Number.
- ❖ Company registration documents (e.g., CK).
- ❖ Proof of registration on CSD.
- ❖ Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid) Attach valid lease agreement in case of

BID NO. 57/2023/2024: THREE (3) YEARS NETWORK MAINTENANCE

rental of office facilities and municipal clearance in respect of the areas exempted from billing by municipalities.

- ❖ List of similar projects completed in the last 5 years by the company with client's contact details, descriptions, and contract values (Attach signed appointment letters and/or purchase orders)

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain Management Policy of the municipality in accordance with the specifications and in terms of **80/20 preferential points system and functionality**.

Functionality Score Table:

EVALUATION CRITERIA	POINTS ALLOCATED
Appointment and reference letters	15
Valid Certificate from the Vendor	15
Valid installer Certificate in Cat6	20
Valid installer Certificate in Fibre cabling	20
Valid Certification in RF/Wireless Networks	15
Firm's network maintenance experience	15
TOTAL	100

Functionality will be scored out of 100% and bidders who score less than 70% will be disqualified for further evaluation.

Specific Goals Categories (CSD will be used for verification)	Number of Points (80/20 system) 20 Points breakdown
1. 100% Black ownership	10
2. 100% Women ownership	5
3. Youth	3
4. Disability (Medical certificate will be used to verify the disability status of the bidder).	2

Sealed bid documents must be submitted in envelopes clearly indicating **"BID NUMBER AND DESCRIPTION"** on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to Thohoyandou Civic Centre, Old Agriven Building, Thohoyandou, by no later than 11:00 on, 04 April 2024.

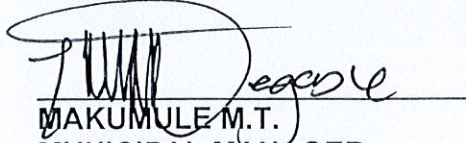
The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

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Bids may only be submitted on the bid documentation provided by the municipality.

NB:

Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified.


MAKUMULE M.T.
MUNICIPAL MANAGER

08/02/2024
DATE

3 YEAR NETWORK MAINTENANCE SPECIFICATIONS				
Ctr	Qty	ITEMISED BILLING DESCRIPTION	PRICE	
			Excl. VAT	Incl. VAT
1	01	Cabinet Maintenance		
2	01	Drop Poles		
3	01	Trunking		
4	01	Skating		
5	01	Patch Panel		
6	01	Brush Panel		
7	01	RJ45 Port installation		
8	01	RJ45 Port Maintenance / fixing		
9	01	RJ45 Cable installation / per Meter		
10	01	RJ45 Cable installation		
11	01	Fibre Splicing per cable excl. Labour		
12	01	Fibre connectors		
13	01	Cat 6A Fibre tray		
14	01	Cabinets 8u		
15	01	Cabinets 16u		
16	01	Cabinets 24u		
17	01	Internal cabling (Shifts/Move/changes) excl. Labour		
18	01	Internal cabling (new) Installation excl. Labour		
19	01	Internal cabling (repair) Cost		
20	01	Labelling of Points/Ports/Cabinets		
21	01	1 GbE SR SFP+ Transceiver		
22	01	10 GbE SR SFP+ Transceiver		
23	01	Campus Wi-Fi 6 Router 5Ghz, 1.7Gbps, IoT Ready Interoperable with our Aruba Switches & Software		
24	01	RJ45/Boots/Connectors/Utility boxes/Sundries/etc		
A		Telecoms Cabling		
A1	01	Cat 6A 500M Cable Roll		
A2	01	Cat 7 500M Cable Roll		
A3	01	Cat 7 Double Shielded 500M Cable Roll		
A4	01	Cat 8 500M Cable Roll		
A5	01	Cat 6A Fly leads 1m		
A6	01	Cat 6A Fly leads 3m		
A7	01	Cat 6A Fly leads 5m		
A8	01	Cat 7 Fly leads 1m		
A9	01	Cat 7 Fly leads 3m		
A10	01	Cat 7 Fly leads 5m		
A11	01	Cabling Cat 6A per Meter		
A12	01	Cabling Cat 7 per Meter		
A13	01	Cabling Cat 7 Double-Shielded per Meter		
A14	01	Cabling Cat 8 per Meter		
A15	01	Fibre 2 Core Cable per meter		
B		Electrification		
B1	01	Electrical Cable		
B2	01	Surge Protection Adaptor 16A		
B3	01	High Surge Protection 8-way multi-plug		
B4	01	20 mm White PVC Sprague tubing per meter		

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B5	01	Electrical Cabling per Meter including Cable, Labour, and accessories		
B6	01	Surge protection Plug		
B7	01	Surge Protection Adaptor 1x16A, 2x5A		
B8	01	Desktop Tower Power Strip Vertical UK Plug Adapter Outlets 8-way AC Multi Electrical Sockets with USB Surge Protector 3M Extension Cord		
Labour Rate per Hour				
	01	Internal cabling (new) Installation		
	01	Internal cabling (Shifts/Move/changes)		
	01	Fibre Splicing and Installation per cable		
	01	Hardware and Software installation & maintenance		
Transport cost per Trip (No Travel cost will be added for Thohoyandou [HO & Info. Centre])				
	Mutale		Sibasa	
			Tshitereke	
			Tshiulungoma	
				Shayandima
	Total cost of all the above Offices added together			
	Thulamela requires a network maintenance service for a period of Three (3) years to do the following: Additions and fixing of network points, Network Cables, Fibre Cables and Splicing of fibre cables.			
	Tenderers should quote their hourly rate (excl. VAT) for the provision of the below basket of IT site network and hardware maintenance support services in all our six sites. Annual increase will be in accordance with consumer price index.			

Functionality

Functionality will be scored out of 100% and bidders who score less than 70% will not be considered for further evaluation.

REQUIREMENT	Points Allocated
3 x Appointment and Reference letters for Network Maintenance - R500K and more - R200k to R499k - R100k R199k 0 to 99k	15% 10% 5% 0%
Valid Accreditation Certificate from the vendor	15%
Valid Installer Certification in Cat 6	20%
Valid Installer Certification in Fibre Cabling	20%
Valid Certification in RF/Wireless Networks	15%
Company Network Maintenance Experience 5 years and More 3 to <5 years 2 to <3 Years 0 to <2 Years	15% 10% 5% 0%

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REQUIREMENTS SCORE SHEET						
Requirement Description	Available		Attached		Attachment Reference	Marks
2 x Appointment and Reference letters for Network Maintenance – R500K + all 2 (<2 reference=Mark -5)	Y	N	Y	N	B	15
2 x Appointment and Reference letters for Network Maintenance – R200K-R499K all 2 (<2 reference=Mark -5)	Y	N	Y	N	B	10
2 x Appointment and Reference letters for Network Maintenance – R100K-R199K all 2 (<2 reference=Mark -3)	Y	N	Y	N	B	5
No attachment, Appointment and Reference letters for Network Maintenance Less than R100K gets 0% Mark	Y	N	Y	N	B	0
Valid Accreditation Certificate from the vendor	Y	N	Y	N	C	15
Valid Installer Certification in Cat6E	Y	N	Y	N	D	20
Valid Installer Certification in Fibre Cabling	Y	N	Y	N	F	20
Valid Certification in RF/Wireless Networks	Y	N	Y	N	G	15
Network Maintenance Experience, 5Years+	Y	N	Y	N	H	15
Network Maintenance Experience, 3-<5Years	Y	N	Y	N	H	10
Network Maintenance Experience, 2-<3Years	Y	N	Y	N	H	5
Network Maintenance Experience, 0-<2Years	Y	N	Y	N	H	0
Total						

Additional Internal Short-Listing to be Considered.

Evaluation of Maintenance Prices by total value.

Qty	ITEMISED BILLING DESCRIPTION	PRICE	
		Excl. VAT	Incl. VAT
1	Internal cabling (Shifts/Move/changes) excl. Labour		
1	Internal cabling (new) Installation excl. Labour		
1	Internal cabling (repair) Cost		
1	Campus Wi-Fi 6 Router 5Ghz, 1.7Gbps, IoT Ready Interoperable with our Aruba Switches & Software		
Transport cost per Trip (No Travel cost will be added for Thohoyandou [HO & Info. Centre])			
	Total cost of all the above Offices added together		
Labour Rate per Hour			
1	Internal cabling (new) Installation		
1	Internal cabling (Shifts/Move/changes)		
1	Fibre Splicing and Installation per cable		
1	Hardware and Software installation & maintenance		
	Total Cost		

The following is a statement of similar work executed by the company/ies in the last five (5) years:

Employer, Contact person and telephone number	Description of contract	Value of work inclusive of VAT (Rand) if applicable	Date Completed